

Memorandum

To: Mr. Steve Shiver, County Manager

Received by

Date

From: Christopher Mazzella
Inspector General

Date: September 12, 2002

Re: OIG Final Audit Report of the Park and Recreation Department's contract for the construction of Tropical Park's Field House, Press Box Elevator and Ticket Booth.

Please find attached the Office of the Inspector General's Final Audit Report of the Department of Parks and Recreation's contract with Miami Skyline Construction Company. A Draft of this Audit was circulated for comment on August 2, 2002. The Parks Department submitted its response to the Draft and it is attached and incorporated herein. Responses were not received from either the Department of Business Development (DBD) or the prime contractor, Miami Skyline Construction Company.

This audit was conducted while construction on the project was in progress. While the project has experienced some delays, the delays, to date, have been minimal. The project was also divided into two phases in order to accommodate a track and field event hosted in early June at Tropical Park. That event did take place, and we are told that it was quite successful.

More importantly, this contract was bid and awarded during the 30-day Economic Emergency Expedite period. This was a concerted effort to make available construction-related work to local businesses, which were otherwise adversely impacted by the economic aftermath surrounding September 11, 2001. Miami Skyline was one such firm, and this project represents Miami Skyline's first construction contract with the County. Many of the OIG's recommendations for DBD are geared towards encouraging the participation of new firms to County work and to educate them on the County's various minority and small business programs. The OIG strongly believes that this is a step in the right direction and is encouraged by Parks' comment that Miami Skyline has proven to be an effective business partner.

The OIG recognizes that the construction project is not complete and that many issues raised in this report can only be fully addressed at the completion of the project. This is especially true of those issues surrounding CSBE utilization and contract monitoring. Therefore, the OIG is requiring that both the Parks Department and DBD report back to the OIG relative to those unaddressed issues raised in the Summary Audit Results and Recommendations. The OIG also requests that the Parks Department provide the OIG with all supplemental information relating to contract change orders.

The OIG hopes that you find the Audit helpful to your respective organizations. The OIG thanks you for your cooperation in this matter. Should you have any additional questions, please do not hesitate to contact us.

CC: Ms. Vivian Donnell Rodriguez, Director
Park and Recreation Department

Received by Date

Ms. Marsha Jackman, Director
Department of Business Development

Received by Date

Clerk of the Board
(Copy filed)

Mr. Claudio Rodríguez, President
Miami Skyline Construction Co.
705 N.E. 130 Street
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